

Diverse Arbeitsreferenzen Daniel Zender

(Sortiert absteigend nach Datum)

<i>Firma/Organisation</i>	<i>Bemerkungen</i>	<i>Seite</i>
Sun Insurance Company Limited	Buchhaltungssupport, Y2K Contingency Plan, Website	2
Lawaki Beach House	Durchführbarkeitsstudie, Kreditapplikation, Buchhaltungssupport, Website, E-mail Marketing	4
Fiji Institute of Applied Studies	Website	5
Telecom Fiji Ltd	Training	6
Civil Aviation Authority of the Fiji Islands	IT Review, IT Strategic Plan	7
Swiss-Fiji Business Association	Website	8
Consort Shipping Line Ltd	Buchhaltungssupport	9
Fiji National Provident Fund	Training	10
Department of Forests	Training	12
Sugar Cane Growers Council	Buchhaltungssupport	13
Reserve Bank of Fiji	Training	14
GTZ Pacific Regional Forestry Project	Uebersetzungen, IT Support	15
People's Coalition Government	Website	16
Ba Industries Ltd	Desktop Publishing Services	17
Fiji School of Medicine	Training	18
Panel Pak Industries (Fiji) Ltd	Training	19
Ba Industries Ltd	Buchhaltungssupport	20
Vinod Patel & Company Ltd	Mithilfe bei ISO 9002 Zertifizierung	21
Fiji Trade & Investment Board	Projektbewilligung (Teilauszug)	22
Ministry of Finance & Economic Planning	Training	23
Fiji School of Medicine	Referenz für die Mitarbeiter meines Teams	24
Fiji National Training Council	Training	25
Public Service Commission	Workshop Consulting	26



2 September 2005

To Whom It May Concern

Mr. Daniel Zender of InfoTECH was introduced to our company by our IT consultant in July 1997. After this consultant returned to United Kingdom in October, Daniel started providing consulting services for our organisation. We are using a modified version of SBT Pro 2.5 Series (GL, AP, IC, AR – all modules with FoxPro source code) which has been tailored to the specific requirements of an all-purpose insurer.

Since then, he is assisting us with trouble-shooting, software modifications and enhancements to our SBT accounting software, network installation and support.

In April 1999 we commissioned him to evaluate our SBT system and generic hardware/software for Y2K compliancy. After a thorough testing, he was able to report 100% compliance to the Commissioner of Insurance (Reserve Bank of Fiji).

In September 1999, our Y2K Crisis Task Force Committee included Daniel as a member of the Y2K Contingency Plan Project Team. He has helped us extensively by compiling the Y2K Contingency Plan. In addition, he provided help during the roll-over period resulting in a smooth transition.

In April 2000 he modified FoxPro reports and source code enabling us to print customer statements on laser printers. He also upgraded the back office software to version 3.2

Early 2001 he assisted us to convince our Board of Directors to opt for a new insurance software package for which he later provided 1st-level support. In 2004 he helped us with the evaluation of suitable software and hardware while in 2005 he designed our website and provided alternative hardware quotations.

Since the start of our business relationship with InfoTECH, we have been very satisfied with the service and professionalism of their consultant, Daniel Zender. We specially appreciate his fast responsiveness to any computer problem, his honesty and esteem his computer knowledge and business acumen. On more than one occasion, he suggested solutions and remedies that helped our company saving cost.



For all the services rendered we thank him. Although he has returned since to Switzerland, we might further use his IT skills should the demand arise.

Yours faithfully

SUN INSURANCE COMPANY LIMITED

A handwritten signature in blue ink, appearing to read "L. Sharma", is written over a light blue horizontal line.

.....
LOLESH K SHARMA
GENERAL MANAGER OPERATIONS

2 August 2005

To Whom It May Concern

This is to state that we have utilized the services of InfoTECH since 2003.

We are publishers of academic materials, including a journal *Fijian Studies: A Journal of Contemporary Fiji*. Full details on our publication program and our activities can be found on our website: <http://www.fijianstudies.org>.

On 23 June 2003 InfoTECH helped us to register our domain name with Fijihosting.com. We also contracted InfoTECH to develop a website for us. Our main concern was that the website had to load fast.

Prior to the launch of the first volume of our journal *Fijian Studies*, which took place on 20 August 2003 at the University of the South Pacific, InfoTECH trained our staff on updating the website. The site was officially launched on 18 September in Lautoka.

We are very happy with the work provided by Daniel Zender of InfoTECH/Fijihosting and appreciate his continuous trouble-shooting support. We also thank InfoTECH for giving us the opportunity to pay their invoice in monthly installments.

Since his departure to Switzerland towards the end of 2004, Daniel Zender – now the *pro-bono* webmaster of Fijihosting.com – has updated and enhanced our website regularly. We normally send him the information and he formats and publishes the same on the site. We are grateful for this service.

We have no hesitation in recommending InfoTECH, Fijihosting or Daniel Zender to anyone who needs honest consulting and reliable web services.



Dr. Ganesh Chand
Trustee

Lawaki Beach House, Beqa Island

PO Box 258, Pacific Harbour, FIJI ISLANDS

Phone (mobile): (+ +679) 992-1621

Phone mainland: (+ +679) 3381273

info@lawakibeachhouse.com

www.lawakibeachhouse.com



21 June 2004

To Whom It May Concern:

My husband and I made first contact with Mr. Daniel Zender of InfoTECH end of 1999, one year after our arrival in Fiji. However, we already knew him from the early 90s when he was still living in Switzerland.

Initially he helped us when we experienced PC problems. In October 2001 he assisted us with the compilation of a feasibility study and bank loan application for our new eco-tourism venture. He also prepared the accounts in a general ledger software.

By May 2002, Daniel finished our website in both English and German. He also did the initial site marketing to travel agents in Switzerland.

Since we have no Internet access in our small eco-resort, we are continuing to use his service for both e-mail communication and sporadic website maintenance.

We have experienced Daniel as an extremely helpful and trustworthy person. Thanks to his IT experience and extensive business knowledge he has given us valuable advice on numerous occasion.

Without hesitation, we can recommend him to anyone who needs the honest and reliable services of a web designer or IT consultant.

Contact me by your preferred means for any further information about InfoTECH or Daniel.

A handwritten signature in blue ink, which appears to read "Ch. Tawake".

Christine Tawake-Bachofner

19 March 2004

Your reference

In reply please quote

TO WHOM IT MAY CONCERN

This is to confirm that InfoTECH has been providing various training related services to our business unit for the past few years.

Last year InfoTECH assisted us in carrying out our training needs analysis and subsequent formulation of a training plan. Particular attention was given to our unique telecommunications network and the training needed to commission a \$3M country wide voice and data network. After several assessment interviews skill weaknesses were identified.

InfoTECH responded with a task oriented, customised workshops, which included theory and practical sessions to meet our needs. The up-skilling of our engineers was done by InfoTECH's instructor, Mr Daniel Zender and their experienced Cisco Certified Network Professional [CCNP] Mr Martin Stein.

After each workshop, InfoTECH Training Centre has supplied us with appraisal questionnaires which each participant had completed individually after the course. These appraisals plus our own internal course evaluation procedures assisted us in assessing the quality of the training delivered and the additional training needs for our continuous staff development and future programme.

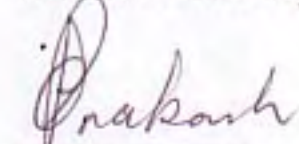
Our staff have a high rating for the quality of these customised training from InfoTech.

So far, we have been very satisfied with InfoTECH's services.

I am pleased to recommend InfoTECH to other organisations.

Please feel free to contact me for any further queries.

Yours faithfully



[CP Anuj]

Manager Engineering Design & Estimate



Civil Aviation Authority of the Fiji Islands

Private Mail Bag, NAP 0354, Nadi Airport, Fiji Islands, Phone: 672 1555, Fax: 672 1500.

CA 22/1/4

29 April 2003

TO WHOM IT MAY CONCERN

This is to advise that InfoTech Training Centre of Suva was contracted by the Authority during the middle of 2002 to carry out a review of the IT System and draw up a Strategic Plan.

The requirements of the contract were performed satisfactorily and the IT Strategic Plan was subsequently approved for adoption by the Board.

Yours faithfully

Mohan Lal
Manager-Corporate Services
For Civil Aviation Authority of the Fiji Islands



15th July 2003

To Whom It May Concern

In October 2002 the interim project team of our business association has given the task of developing our first web presence to InfoTECH Training Centre.

InfoTECH was specifically instructed to:

- create an appealing logo for the association
- create an easy-to-maintain website with a landing page in both English and German
- initiate awareness about current and potential trade between the two countries
- provide an extensive library of web links of potential interest to Fiji businesses
- provide extensive information about Switzerland
- disseminate useful information about trading opportunities with Switzerland in downloadable formats
- invite business entities in both Fiji and Switzerland to provide information about their products and/or services
- make necessary preparations for the launch of the website

Our new website was presented during the official launch of our association which took place on 18th June 2003. Chief Guest of this function was the Swiss Ambassador to Fiji in New Zealand, H.E. Mrs. Sylvie Matteucci.

We are pleased that we have received positive feedbacks from companies in Fiji and Switzerland regarding our current web presence. Specially encouraging was the support from famous Swiss brand names like Nestlé, Rolex, Rado, Victorinox, Roche, the Swatch Group and many more.

Within a limited budget InfoTECH has managed to create a website with a lot of information about Switzerland, dozens of valuable downloads and more than thousand external links, currently mainly to Swiss sites. It is planned to find funds to extend the site with more information about Fiji.

Until we have the means to have our own webmaster, we are grateful that InfoTECH is constantly maintaining and updating our website.

We have no hesitation to recommend this company to entities having similar information propagation requirements.

Semisi Tawake
Treasurer (ad interim)
for the SFBA project team



Consort Shipping Line Ltd.

G.P.O. Box 152, Lot 4, Matua Street, Walu Bay, Suva, Fiji Islands.
PHONE: 313344, 313266 FAX: 303389. E-mail: consortship@is.com.fj

January 24, 2003

TO WHOM IT MAY CONCERN

This is to confirm that Consort Shipping Limited is and has been using the services of Mr. Daniel Zender, a consultant from Info TECH Training Centre.


He continues to assist us with support and trouble-shooting of our Novell NetWare network and the SBT Pro accounting system software.

We are fully satisfied with Info TECH's service and the acumen and expertise of Daniel. His ability to tend to our problems in a timely and accurate manner is highly appreciated by both staff and management. On several occasions he recommended realistic strategies how our accounting system and other business processes could be improved and result in better performance and customer relationship. His reports are precise and easy to understand. Last but not least, I personally esteem his frankness and honesty.

I have no reservation to recommend Daniel Zender and Info TECH to other business entities requiring the services of experienced IT consultant.

Contact in confidence undersigned for any further information.

Yours faithfully


JAGDISH SUDARKAR
ADMIN FINANCE MANAGER



FIJI NATIONAL PROVIDENT FUND

Your ref:

Our ref:

REFERENCE FOR Info TECH TRAINING CENTRE

In the month of August and September, we had acquired the training services of InfoTECH Training Centre to conduct computer courses for our Organization.

The course ran for about six weeks and it was conducted in the evening with an exception the second group, which had theirs conducted on Saturday.

The following courses were conducted in-house:

- File & Folder Management under Windows 9 & Office 97 basics
- Intermediate Word 97
- Advanced Word 97
- Intermediate Excel 97
- Advanced Excel 97

Despite facing a few problems with our computer, in our evaluation the entire course objectives of the course itself have been met by InfoTECH Training Centre. The method of training by Mr. Daniel Zender, Info TECHs training instructor and the introduction reference manual, which was structured and informative, has made the course interesting. It contributed to the effectiveness of the course in enhancing the efficiency and productivity of the individuals that did the course.

Mr. Daniel Zender has not only passed his computer knowledge to our staff. He has conveyed how a certain business task can be achieved faster, more accurate or with a better corporate identity using the respective function of a software of Microsoft Office's application suite.

Overall, we were very satisfied and appreciative with the professional approach of the training instructor and the Info TECH's computer courses.

We will continue to use the services of Info TECH Training Center for further computer courses in the future.

All the best.

Miss Makereta Korovusere

Admin. Training Officer

For **GENERAL MANAGER & CHIEF EXECUTIVE**

All correspondence to be addressed to the General Manager

General Manager & Chief Executive
Lionel D S Yee CF

Deputy General Manager
Olota T Rokovunisei

Head office: Provident Plaza Private Mail Bag Suva Telephone: 307811 Fax: 307611 Branch Office: Labasa - Rosawa Street

Private Mail Bag Labasa Telephone: 812111 Fax: 812741 Lautoka - Dress Avenue Private Mail Bag Lautoka Telephone: 661888 Fax: 665232



**MINISTRY OF AGRICULTURE, FISHERIES & FORESTS
DEPARTMENT OF FORESTRY**

46 KNOLLY ST., SUVA
P.O. BOX 2218, GOVERNMENT BUILDINGS
SUVA, FIJI ISLANDS
TELEPHONE : (679) 301611
FAX : (679) 301595

UTILISATION DIVISION
P.O. Box 2218
Government Buildings
Suva
Tel.: 393 611

DATE:

REFERENCE:

9614

26/01/2001

To Whom It May Concern


This is to confirm that **Infotech Training Centre** conducted the following computer training sessions for our Utilisation Division staff in 1999.

Course	Duration	No. of Participants	Comments
Access- Introduction Intermediate and Advances	10 days	3	Very satisfactory

Courses conducted were performed in a very professional manner and have assisted a lot with our data processing etc.

We strongly recommend this company to any organization, which is intending to conduct similar course for its employees.

The Division would like to wish you well on your future endeavors.


.....
Sirilo Mule
For Principal Utilisation Officer



Sugar Cane Growers Council

HEAD OFFICE: 3rd Floor CANEGROWERS BUILDING, 75 DRASA AVE, P.O. BOX 5162,
LAUTOKA, FIJI ISLANDS PHONE: (679) 650466, FAX: (679) 650624

TO WHOM IT MAY CONCERN

This is to confirm that Mr DANIEL ZENDER of InfoTECH Training Centre, Suva, has been providing our organisation with computer consulting services since late 1998. In early 1999 a new general ledger system has been provided by InfoTECH. He also helped us in setting up the chart of accounts and provided the initial training on the accounting package.

InfoTECH, and especially Mr Zender have given us always a good, reliable and honest service. We especially appreciated their help during recent software problems due to the power cuts experienced in the last few months and are looking forward to the continuation of our business relations with them.

I wish him well in his future endeavours.

G. Maharaj
CHIEF EXECUTIVE

6th September 2000

RESERVE BANK OF FIJI

SUVA, FIJI



Private Mail Bag, Suva
Telex: 94079767-RBFJ G
Cable: Resbank
Telephone: (679) 313611
Fax: (679) 301688
E-mail: rbf@is.com.fj

Our Reference:

Your Reference:

Friday, June 23, 2000

To Whom It May Concern

This is to confirm that *Infotech Training Centre* conducted the following computer training sessions for Reserve Bank staff in 1999.

	Course	Duration	No. of Participants	Comments
1	File & Folder Management and Archiving under Windows 95/98, Word 97, Excel 97, PowerPoint 97	4 days 6 – 9 April, 1999	7	
2	Intermediate Excel 97	2 days 7 – 8 September, 1999	7	

Courses conducted were performed in a very professional manner and attained high regards from course participants by way of customer satisfaction and effectiveness.

The Bank would like to wish you well on your future endeavors.

Lorraine Seeto [Ms]
Chief Manager [Currency & Corporate Services]



Street Address:

House 10, Forum Secretariat
Rt Sukuna Road, Suva

Telephone:

(679) 305 983

Postal Address:

PO Box 14041, Suva, FIJI

Facsimile:

(679) 315 446

E-mail:

gtz@is.com.fj

Secretariat of the Pacific Community/Pacific German Regional Forestry Project

To whom it may concern

Mr. Daniel Zender has been working with the project on a consultancy basis since 1995. He supports the project in servicing the computers when we face major problems. He is also doing professional translation jobs of important documents or reports and on general matters from German to English.

GTZ is a development agency 100% funded by the German government. The project is working in the field of sustainable forest management and land use, environment education and promoting appropriate policies and legislation in these fields.

The material is highly technical and in addition often with rather sophisticated charts and graphics. His work is of good to high quality and always completed in the agreed timeframe. He returns the completed work to us by e-mail or courier transfers.

We have always been content with the work carried out for the agency. Mr. Zender is honest and trustworthy. If he can't do a job nor needs more time he will always tell you straight away or inform you early enough. We regard Mr. Zender as a competent person in his offered services. As far as our experiences are concerned we appreciate very much working with him.

We recommend Mr. Daniel Zender's services to anybody who has similar requirements in promptness and quality of work.

Yours sincerely,

Evelyn Reigber
Team Leader

19 October, 2000



THE PEOPLE'S COALITION

Phone (679) 308 602 Facsimile (679) 307 829

Email – mahendrachaughry42@hotmail.com G P O Box 17791, Suva, FIJI ISLANDS

TO WHOM IT MAY CONCERN

This is to certify that we engaged InfoTECH to develop our website in August 2000. We were very pleased with the speed and the professionalism of the company in designing our site. By September 2000 the site – <http://www.pcgov.org.fj> - was up and running. The design was to our specifications. They also ensured that the website was listed with the major search engines and web directories.

In early October 2000, InfoTECH provided our webmasters a thorough training in FrontPage 2000. They also created an excellent tailor-made reference manual which explains and provides clear instructions on modifying the website, and on the use of FrontPage and FTP software for uploading. Initially, InfoTECH also helped us in updating our site. By last week of October 2000 we were able to move the entire site from InfoTECH's development PC to our own system. We have not encountered any significant problem since then. InfoTECH continues to provide us casual support and helps with improvement suggestions.

We are very satisfied with the web design, training and support services which InfoTECH provided us. We are specially thankful that our site has recently been rated among the top 20 out of 300 Fiji sites surveyed by a regional organisation. We have also received praises for, inter alia, the very good design of the site.

We can recommend InfoTECH highly for professional web design and web training projects.

Thanks,

Dr Ganeshwar Chand

**MINISTER FOR NATIONAL PLANNING,
LOCAL GOVERNMENT, HOUSING AND ENVIRONMENT
PEOPLE'S COALITION GOVERNMENT**



BA INDUSTRIES LTD.

P.O. BOX 707, BA, FIJI.

PHONE: 674966 674656 676023 FAX: 676700 E-mail : bil@is.com.fj

December 11, 1998

InfoTECH Training Centre
504 Waimanu Road
1st Floor (opposite Samabula Police Station)
PO Box 12077
Suva

Fax: 385303

Attn: Mr. Daniel Zender

SUB: EXPORTER OF THE YEAR AWARD 1998

Dear Daniel

It gives me great pleasure to inform you that Ba Industries Ltd., has been awarded the prestigious Network Exporter of the Year Award this year. The award is recognition of the efforts put in by all concerned.


I wish to place on record our appreciation of all your time and efforts for preparing such a wonderful submission for the Exporter of the Year Award competition. It was indeed a pleasant experience to work with you for preparing the submission and these efforts have paid off well.

Thank you once again for all your work and assistance.

I look forward to strengthening our business relationship further.

Thanking you

Yours faithfully
For BA INDUSTRIES LTD


11/12
UTKARSH PUNDLIK
GENERAL MANAGER

C:\stafmydocuments\daniel.doc

FIJI SCHOOL OF MEDICINE TRAINING CENTRE

Pacific Postgraduate Medical Centre
Regional Training and Research Centre in Reproductive Health
RACS-FSM Postgraduate Project
P.O Box 11683, Suva, Fiji Islands



Tel: (679) 308-120

E-mail: postgrad@fsm.ac.fj

Fax: (679) 308-122

To Whom It May Concern

The *Tertiary Education Centre of Megacom Technologies* ran a one day computer crash course on 4th April 1998 at their facilities for the administrative team of the Fiji School of Medicine Training Centre.

The course consisted of the following topics, and was instructed by Mr Daniel Zender.

Microsoft Word 97

- styles
- clipart & AutoShapes
- grouping and formatting graphics
- page borders/footers/headers

Microsoft Power Point 97

- unattended on-screen presentation
- animation of graphics and text
- slide transitions

Adobe Photo Shop 4.0

- cropping image parts
- applying feathers
- text manipulation with Alien Skin plugin
- overview colour separation

Various


- scanning/cropping using MS Photo Editor
- differences of various graphics format

We found the training room well equipped and furnished. This was well complimented by Mr Zender's skills and know-hows in the presentation of the course. Our team thoroughly enjoyed the course contents and have found them to be very helpful in their production of professional training materials for the FSM Training Centre. If time permits, I would very much like to again arrange another training course for our administrative team this year.

Megacom handled both the administrative and the training arrangements in a very professional manner. They were always eager to please and would not hesitate to go out of their way to accommodate our needs.

It is my pleasure to recommend Megacom Technologies' training, designing and technical services to you.

Please do not hesitate to contact me, if you require further information.


Katolaine Pahulu-Rapp
MANAGER

5th August 1998

FAXED

- 5 AUG 1998

TIME 11:22

PANEL PAK INDUSTRIES (FIJI) **LIMITED**

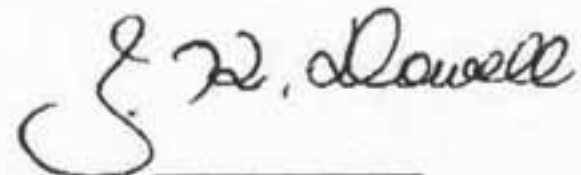
Designers, Builders, Manufacturers of Bonanza steel homes,
Houseboats and Woodcraft Wood Products
Queens Road, Saweni (P.O. Box 4808 Lautoka)
Lautoka, Fiji Islands
Phone (++679) 665640 / fax 665646
e-mail: panelpak@is.com.fj

TO WHOM IT MAY CONCERN

It is with great pleasure that this Company documents its support of the training and business abilities of Mr Daniel Zender, Consultant and Instructor with MEGACOM TECHNOLOGIES of Suva.

Courses "Introduction to Windows 95" and "Introduction to Word 7.0 for Windows 95" were taken by myself and Company Accountant during September and October 1997 at the Megacom Commercial Centre, 97 Vitogo Parade, Lautoka. The quality of the courses given by Daniel Zender was far superior to training received over the past 20 years in other computer applications in Australia and New Zealand. His special abilities to relate his technical knowledge to each student individually, and his genuine, sincere interaction with all the students, along with the high quality of the training auditorium, was all a well worthwhile and beneficial experience. The quality of the notes edited by Daniel Zender are another reflection of his outstanding lecturing abilities.

Due to the relocation of the Megacom Commercial Centre to Suva, this Company's Directors and Staff have been unable to attend further workshops and courses. However we are given priority treatment by Daniel Zender from his Suva location, and from other staff in the Megacom Lautoka office.



J. K. Dowell
Director

3 August 1998



BA INDUSTRIES LTD.

P. O. BOX 707, BA, FIJI.

PHONE: 674411

TELEX: 6241 VINCO FJ

FAX: 670252

ISO 9002 accredited company

26 January 1996

To Whom It May Concern

This is to certify that Ba Industries Limited has been using the computer consulting services of Swiss-Fiji Connection Limited since early 1995 until now.

In the person of Mr. Daniel Zender, Swiss-Fiji Connection's consultant to the Vinod Patel Group of Companies, we have been experiencing competent and reliable guidance in our computerization project.

After having helped us compiling the internal manuals for our ISO 9002 accreditation in mid-1995, Daniel passed over his extensive word-processing knowledge to our staff.

In autumn 1995 he installed an integrated business package, SBT Professional Series, on a stand-alone personal computer. After initial training and having entered our entire stock, Daniel linked all other modules (A/R, A/P, GL, purchase orders, sales orders) to the inventory system.

Just early this year he, together with another computer consultant, installed two more PCs and an Ethernet-based network under Windows '95.

On behalf of Ba Industries Ltd I like to thank Daniel for all the advice and help received so far.

Ankur Amin
General Manager

**Fiji Trade & Investment Board's "Exporter of the Year Award"
Winner 1993 & 1994
Prime Minister's "Exporter of the Year Award" Winner 1995**

Mr. Daniel Zender

Ba

6 June 1995

**ISO 9002 Certification
for
Ba Industries Limited
and
Vinod Patel Roofing Iron Division**

Dear Daniel

Vinod Patel & Company Limited would like to thank you for your personal help and your efforts in achieving the prestigious quality system ISO 9002 standard.

Without your active contribution we would not have received ISO 9002 certification for our above mentioned ISO 9002 pilot projects within such a short time frame. On 2 June 1995 both Ba Industries Limited and Vinod Patel Roofing Iron Division have been assessed and certified by SGS International Certification Services Pty. Ltd, New Zealand.

We are specially proud that both entities belong to fully locally owned companies, thus making it a first in Fiji.

On behalf of the directors I proudly thank you again.

With best wishes



Jayanti S. Patel
Director



Fiji Trade and Investment Board

3rd Floor, Civic House, Town Hall Road, Suva.

P.O. Box 2303, Government Buildings,
Suva, Fiji.

Telephone: 315988 Telex 2355 FTIB FJ Fax: (679) 301783

Chairman: JAMES AH KOY

Director: ISOA GAVIDI

Your Ref.

In reply please quote:

ALL CORRESPONDENCE TO BE ADDRESSED TO THE DIRECTOR / CHIEF EXECUTIVE

November 23, 1993
Date:

Mr Dani Zender
Swiss Fiji Connection Limited
C/- Fiji Trade and Investment Board
P O Box 2303
Government Buildings
Suva

Dear Sir

Re: Management Consultancy in Computers

I refer to your submission regarding the above mentioned subject and am pleased to inform you that Government has approved your proposal to provide services in management consultancy and training in computers.

The Government has also approved work permit for yourself. Please note that the work permit will be issued upon payment of F\$385 and F\$1800 as immigration fee and bond respectively.

The following has been noted regarding the project:

a)	Share Capital	Local	Foreign
	Paid Up Equity	\$5,100	\$4,900
	Loan Capital		\$20,000
b)	Shareholders		
	Dani Zender	Switzerland	49%
	Tale Maimanuku	Local	15%
	John Samisoni	Local	12%
	Eroni Vatuloka	Local	12%
	Sami Tupou	Local	12%



211314

MINISTRY OF FINANCE & ECONOMIC PLANNING
GOVERNMENT BUILDINGS
SUVA, FIJI

TEL. NO.

TELEX 2191, MIN FIN

FAX 30834

REF. NO.

DATE

9/6/93

Mr Dani Zender
Commercial Manager
Computec
P O Box 16334
Suva

Dear Sir

FINANCIAL MANAGEMENT IN GOVERNMENT

On behalf of the Training and System Development Section of the Ministry of Finance I wish to take this opportunity to thank you for conducting a session on Computer Awareness during our Financial Management Course in Lautoka on 21/5/93.

I also wish to thank you for the advice and assistance given on the need for a Personal Computer Package in our Section.

Lastly I would like to reaffirm our request for your future assistance in similar courses that we will run in Suva and Labasa in August and September respectively.


(M MATAKITOGA)

for PERMANENT SECRETARY FOR FINANCE AND ECONOMIC PLANNING

local

FIJI SCHOOL OF MEDICINE
PRIVATE MAIL BAG
SUVA, FIJI ISLANDS

3 February 1989

Mr John Shannon
The Manager
EDP Computer Centre
Suva.



Dear Mr Shannon,

On behalf of the Fiji School of Medicine I would like to express our sincere gratitude to the EDP Computer Centre for the most efficient and pleasant services that the School has been able to enjoy these past months.

I would especially like to thank Mr Graham Lawrence, whose quiet yet effective advice has enabled the School to move towards an automated system of operation. I would also like to thank Peace-Corp Volunteers Ms Sheri Tibbs and Mr Panos Koutsoyannis for their service in the form of preparing viable options for the School's computerization, tediously writing the proposal for the project and efficiently repairing faulty computers.

The School certainly looks forward to closer contact with EDP Computer Centre in the coming future; which undoubtedly would enable the School to function more efficiently.

Yours sincerely,

A F S Robertson

(A F S Robertson)
ACTING HEAD: FIJI SCHOOL OF MEDICINE

c.c. Director, VSO

US Peace Corps Director

9/2
9/2
I will call the
mail was up
this
Thanks
to those
involved
JS

File

FNCC

FIJI NATIONAL TRAINING COUNCIL

BEAUMONT ROAD, 8 MILES, NASINU

P.O. BOX 6890, NASINU, FIJI.

Telephone: 392000

(10 lines)

Telex: FJ2154

Fax: 392984

Chairman: Permanent Secretary for Employment
& Industrial Relations

Director:

Our Ref: 4/1/2

17th April 1989

The Manager
EDP Services
G P O Box 784
SUVA



Dani
file
18/4/89

Dear Sir

We sincerely thank you for hosting our workshop on "Introduction to Computer for Small Hospitality Operations" at your centre as from the 6th and 7th of April 1989.

We are also grateful to Mr Dani Zender for all the documentation of the programmes prior to the workshop, and for being a resource person on the first day. I am sure that the participants would be in a position to understand the functions and potential of a personal computer from an operations point of view.

We also wish to thank your staff for providing the refreshments during the workshop.

Once again vinaka vaka levu, and we look forward to your continued support.

Yours faithfully

.....
I B Vuki
for Director of Training

c.c Mr Dani Zender



P.S.C.

PUBLIC SERVICE COMMISSION

ALPORT BARKER HOUSE, BERKLEY CRESCENT OFF CAKOBAIL ROAD

P.O. BOX 2211, SUVA, FIJI

TELEPHONE—314 588; TELEGRAMS—PSC SUVA; TELEX—FJ2224

REFERENCE: 29/74/27/1



File in

25 April, 1989

Handwritten notes:
Sai / Mark / Dani
J. S. 1/8

Mr John Shannon
Manager
EDP Services
GPO Box 784
Suva.

(b) file
J.S. 1/8

Dear John,

On behalf of the Public Service Commission I would like to thank you for all the support your organisation has given us on the Permanent Secretaries and Supervising Officers workshop. Without your assistance this workshop would not have been as successful as it was.

I would like to extend a special thank you to Dani Zender and his PC team for the help they gave Alan Ketzes in his preparation of the workshop. Alan has commented repeatedly that he could not have completed this project without their help.

This is the kind of professional service that is a model to the rest of the civil service. Your organisation is not only leading the way in information processing but also in cooperation and teamwork.

Again, thank you for all your help and support.

Yours sincerely,

Luke Rokovada
Workshop Director